

**A G E N D A**  
*Pennsauken Township Committee*  
*Reorganization Agenda*  
*January 6, 2022*  
*Pennsauken Country Club @ 6:30 pm*

- a) Meeting will be called to order by Municipal Clerk
- b) Salute to the Flag and a Moment of Silence
- c) Announcement of Compliance with “Senator Byron M. Baer Open Public Meetings Act”. Announcement of emergency change to ZOOM was made on Tuesday, January 4<sup>th</sup> due to uprise of Omicron / COVID numbers
- d) General Acknowledgement of Dignitaries and/or VIP’s in attendance. Remarks from the **outgoing Mayor**
- e) Certification of Election by Municipal Clerk, designating, Marco DiBattista, Jessica Rafeh, Nicole Roberts and Patrick Olivo as successful candidates for the Office of Township Committee.
- f) Swearing in of **Marco DiBattista, Jessica Rafeh, Nicole Roberts and Patrick Olivo** as members of Township Committee

Marco DiBattista - Bill Orth  
Jessica Rafeh - David Luthman, Esq.  
Nicole Roberts – David Luthman, Esq.  
Patrick Olivo - Bill Orth

- g) Roll Call

Committeeman    Committeeman    Committeeman    Committeewoman    Committeewoman  
DiBattista \_\_\_\_ Martinez \_\_\_\_ Olivo \_\_\_\_\_ Rafeh \_\_\_\_\_ Roberts \_\_\_\_\_

- h) **Consideration of / and Possible Actions on Any Request for Electronic participation During this Reorganization meeting – ZOOM**

**Municipal Clerk to announce – The floor is open for nominations of Mayor**

Nomination: \_\_\_\_\_ second: \_\_\_\_\_

Close floor to nominations

**The Following Resolutions Will Be Considered and Adopted Individually (Public May Comment)**

**2022:01** Resolution Designating the Mayor of the Township of Pennsauken for 2022

Motion To Adopt: \_\_\_\_ Second: \_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Committeewoman    Committeewoman  
DiBattista \_\_\_\_ Martinez \_\_\_\_ Olivo \_\_\_\_\_ Rafeh \_\_\_\_\_ Roberts \_\_\_\_\_

Swearing in of New Mayor - Oath of Office given by – Jack Killion

**Brief remarks from the New Mayor**

**Mayor to announce – the floor is open for nominations for Deputy Mayor**

Nomination: \_\_\_\_\_ second: \_\_\_\_\_

Close floor to nominations

**2022:02** Resolution Designating the Deputy Mayor of the Township of Pennsauken for 2022

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh _____

Swearing in of New Deputy Mayor - Oath of Office given by – Jack Killion

Brief remarks from the New Deputy Mayor

Brief remarks from Committeeman Olivo

**2022:03** Appointing **Pamela Scott-Forman** as Municipal Clerk of Pennsauken Township.

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh _____

**2022:04** Appointing the Municipal Administrator (**Tim Killion**)

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh _____

**2022:05** Resolution Authorizing the Appointment of a Chief Financial Officer (**Elizabeth Peddicord**)

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh _____

**The Following Resolutions 06-10 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**2022:06** A Resolution of the Township Of Pennsauken Appointing A Municipal Attorney Pursuant To The Statute Established for the Appointment of same Pursuant To N.J.S.A. 40A: 9-139 (**Parker McCay**)

**2022:07** Resolution Appointing the following Professionals to Pennsauken Township for the year 2022

Municipal Auditors (**Bowman & Company**)

Broker of Records for the Employee Benefit Program (**Connor, Strong & Buckelew**)

Conflicts/Special Counsel for The Township of Pennsauken (**Parker McCay and Timothy Higgins, Attorney at Law**)

Municipal Consulting Engineers (**T & M; Remington Vernick and Pennoni**)

Consulting Environmental Engineers  
(**Remington Vernick, T & M and Pennoni**)

Insurance Brooker (**Connor Strong & Buckelew**)

Labor Counsel (**Capehart Scatchard and Brown & Connery**)

Municipal Bond Counsel (**Parker McCay**)

Rent Stabilization Attorney (**David Luthman**)

Township Physician (**Worknet**)

Workers Compensation Self Insurance (**Inservco**)

Workers Compensation Legal (**Capehart Scatchard**)

**2022:08** A Resolution of The Township of Pennsauken Providing For The Employment Of A Chief Prosecutor for The Municipal Court in Accordance With N.J.S.A. 2B: 12-27 And N.J.S.A. 2B: 25-4(f)

Chief Prosecutor - **Timothy Higgins**

**2022:09** A Resolution of The Township of Pennsauken Providing For The Employment Of An Assistant Prosecutor for The Municipal Court in Accordance With N.J.S.A. 2B: 12-27 And N.J.S.A. 2B: 25-4(f)

Assistant Prosecutor – **Dave Luthman**

**2022:10** A Resolution Of The Township Of Pennsauken Providing For The Employment Of A Public Defender For The Municipal Court In Accordance With N.J.S.A. 2B: 12-24

Public Defender - **Jason Sunkett**

**2022:11** Authorizing the Township Administrator to Enter into a Professional Services Contract with the following:

Hearing Officer / Non-Uniformed & Uniformed Employees (**George Piperno**)

Computer Network – I.T. Services. (**E3IT**)

Computer Network I.T. Services for the Pennsauken Police Department  
(**Ocean Computer Group, Inc.**)

Financial Advisor to the Township (**ACACIA**)

Professional Services of Extraordinary Unspecifiable Services Public Relations Consultant (**Frank Sinatra**)

**2021:12** A Resolution of the Township of Pennsauken Authorizing an Extraordinary, Unspecifiable Service Contract for Animal Control Officer (**NJ Animal Control LLC**)

**2021:13** A Resolution Appointing Municipal Humane Law Enforcement Officer(s) for the Township of Pennsauken, County of Camden, State of New Jersey (**NJ Animal Control, LLC and Patrolman Adair**)

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**The Following Resolutions 14 - 24 Will Be Considered and Adopted By Consent Agenda (Public May Comment) – Municipal Appointments**

**2022:14** Resolution Authorizing the Appointment of a Registrar of Vital Statistics ` **(Pamela Scott-Forman)**

**2022:15** Resolution Authorizing the Appointment of a Municipal Coordinator on Aging **(Sonny DiSabato)**

**2022:16** Resolution Authorizing the Appointment of a Tax Searcher(s) **(Danielle Lippincott and Patricia Huerta)**

**2022:17** Resolution Authorizing the Appointment of a Municipal Treasurer **(Walt Nicgorski)**

**2022:18** Appointing of a Qualified Purchasing Agent **(Elizabeth Peddicord)**

**2022:19** Resolution Authorizing the Appointment of a Deputy Chief to the Fire Department **(William Hertline)**

**2022:20** Resolution Authorizing the Appointment of a Fire Official of the Township of Pennsauken for the year 2022 **(Daniel Kerr)**

**2022:21** Designating a Township Program Officer for the 2022 Safe Neighborhoods Program **(Phil Olivo)**

**2022:22** Designating a Recycling Coordinator **(Anthony Feriozzi)**

**2022:23** Public Agency Compliance Officer **(Pamela Scott-Forman)**

**2022:24** Resolution Reappointing **William Hertline** as Emergency Management Coordinator for the Township of Pennsauken

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**The Following Resolutions 25-37 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**2022:25** Resolution Appointing a Member to the Library Board **(Scott Murphy)**

**2022:26** Resolution Appointing a Member to the Zoning Board of Adjustment of the Township of Pennsauken **(Diane Piccari)**

**2022:27** Resolution Appointing a full Member to the Zoning Board of Adjustment of the Township of Pennsauken **(Osvaldo Alves, III)**

**2022:28** Resolution Appointing Alternate #1 Member to the Zoning Board of

Adjustment of the Township of Pennsauken (**Eddie Davila**) to an unexpired term

**2022:29** Resolution Appointing Alternate #2 Member to the Zoning Board of Adjustment of the Township of Pennsauken (**Giovanni Cirilli**) to an unexpired term

**2022:30** Resolution Appointing a Homeowner member to the Rent Stabilization Board (**Thomas Tillinghast**)

**2022:31** Resolution Appointing a Landlord member to the Rent Stabilization Board (**Yennifer Diaz**)

**2022:32** Resolution Appointing a Landlord member to the Rent Stabilization Board (**Nicholas Pasamihalis**)

**2022:33** Resolution Appointing a Tenant member to the Rent Stabilization Board (**Allen Calloway**)

**2022:34** Resolution Appointing a Tenant Alternate member to the Rent Stabilization Board (**Donna Tedi**)

**2022:35** Resolution Appointing **Oren Lutz** as a Member of the Sewerage Authority

**2022:36** Resolution Appointing Members to the Youth Action Committee for the Year 2022 (**see resolution for list**)

**2022:37** Appointing School Crossing Guards for the Year 2022 (**see resolution for list**)

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**The Following Resolutions 38-43 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**2022:38** Resolution appointing Township **Committee Member Marco DiBattista** as full member of the Pennsauken Township Board of Health

**2022:39** Resolution appointing Township **Committee Member Jessica Rafah** as full member of the Pennsauken Township Board of Health

**2022:40** Resolution appointing Township **Committee Member Nicole Roberts** as full member of the Pennsauken Township Board of Health

**2022:41** Resolution appointing Township **Committee Member Patrick Olivo** as full member of the Pennsauken Township Board of Health

**2022:42** Resolution appointing Township **Assessor John Dymond** as full member of the Pennsauken Township Board of Health

**2022:43** Resolution appointing Township **Deputy Clerk Ana Matos** as Alternate member of the Pennsauken Township Board of Health

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**The Following Resolutions 44-49 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**2022:44** Resolution Adopting Rules of the Township Committee for the year 2022

**2022:45** Resolution Establishing Dates of the Township Committee Meetings for 2022

**2022:46** Designating Official Newspapers The Retrospect and The Courier Post

**2022:47** Authorizing the Twp. Administrator to Issue and Sign Checks in the Absence of the Township Clerk

**2022:48** Appointing the Township Administrator as Deputy Treasurer and Authorizing His Signature in the Absence of the Chief Financial Officer

**2022:49** Authorizing an Officer of the Municipal Court to Sign Checks  
**(Meagan Perez /Authorized Designee)**

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**The Following are Mayoral Appointments.**

**Ana Matos** as Deputy Clerk to the Township of Pennsauken

**Shakir Ali** as Class I Member Mayor's Liaison to the Planning Board of the Township of Pennsauken

**Larry Cardwell** as Class II Member to the Planning Board of the Township of Pennsauken

**Deputy Mayor Roberts** as Class III Member to the Planning Board of the Township of Pennsauken

**Matthew McDevitt** as Class IV Member to the Planning Board of the Township of Pennsauken

**Jonathan Hutton** as Class IV Alternate #2 Member to the Planning Board of the Township of Pennsauken

**Darlene Hannah Collins** Environmental Commission 3-year term

**Ana Fernandez** Environmental Commission 3-year term

**Ana Fernandez** Environmental Commission Chair 1-year term

**Jack Sworaski** Environmental Commission 3-year term

**Linda Rubiano** Environmental Commission First Alternate 2-year term

**Mike McKenna** Shade Tree Commission 5-year term

**Karina Istvan** Shade Tree Commission 5-year term

**The Following Resolutions 50-58 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

- 2022:50** Authorizing Payment of Petty Cash to the Department of Financial Administration
- 2022:51** Authorizing Payment of Petty Cash to the Department of Financial Administration (Mileage)
- 2022:52** Authorizing Payment of Petty Cash to the Pennsauken Police Department
- 2022:53** Authorizing Payment of Petty Cash to the Pennsauken Police Department (Detective Division)
- 2022:54** Authorizing Payment of Petty Cash to the Pennsauken Fire Department
- 2022:55** Authorizing Payment of Petty Cash to the Pennsauken Country Club
- 2022:56** Establishing a Cash Management Plan and Designating Depositories and Signatories  
  
Republic Bank  
PNC Bank  
New Jersey Cash Management  
Investor's Bank  
Ocean First Bank
- 2022:57** Designating the Depository for Funds of Payroll Account (Republic Bank)
- 2022:58** Fixing Amounts on Bonds for Certain Officers and Employees

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh _____

**The Following Resolutions 59-69 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

- 2022:59** Authorizing Assessor, Deputy Assessor or Assessor's Attorney to File and/or Sign Appeals
- 2022:60** Fixing the Rate of Interest to be Charged on Delinquent Taxes
- 2022:61** Authorizing the Tax Collector to Sign Tax Office Checks and Authorizing the Township Administrator to Sign Tax Office Checks in Her Absence
- 2022:62** Authorizing Cancellation of Property Taxes Under New Jersey Statute 40A:5-17.1
- 2022:63** A Resolution Authorizing 2022 Electronic Tax Sale
- 2022:64** A Resolution Authorizing a Fee for Mailing Tax Sale Notices
- 2022:65** A Resolution Authorizing Issuance of Duplicate Tax Sale Certificate(s)
- 2022:66** A Resolution Authorizing Service Charge on Returned Check for Insufficient Funds

**2022:67** Authorizing Execution of Grant and Loan Agreement for Master Authorization  
(Authorizes Administrator to file for NJ and Federal grants/loans)

**2022:68** Authorizing the Administrator to Execute Mortgage Documents

**2022:69** Authorizing Refund of Overpayments of Emergency Medical Services Fees

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**The Following Resolutions 70 - 74 Will Be Considered and Adopted Individually  
(Public May Comment)**

**2022:70** Resolution Authorizing Temporary Appropriations Pending Final Adoption of  
the 2022 Budget

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**2022:71** Resolution of the Township Committee of the Township of Pennsauken  
Authorizing Appropriation Transfers (No. 2) of the 2021 Municipal Budget

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**2022:72** Camden County Municipal Joint Insurance Fund (JIF) Resolution to Join  
Subject to Approval of Assessment

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**2022:73** Indemnity and Trust Agreement Camden County Municipal Joint Insurance  
Fund

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman	Committeeman	Committeeman	Deputy Mayor	Mayor
DiBattista _____	Martinez _____	Olivo _____	Roberts _____	Rafeh_____

**2022:74** Resolution Granting a Reduction of a Performance Bond to Thirteen  
Thousand, Five Hundred and Forty-Three Dollars and Twenty Cents  
(\$13,543.20) to Urgent Care R/E LLC. Premises Located at 6602 S. Crescent  
Blvd., Pennsauken, New Jersey 08109 Block 5836, Lots 1 and 9

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_



Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**The Following Resolutions 75-78 Will Be Considered and Adopted By Consent Agenda (Public May Comment)**

**2022:75** Authorization for the Township of Pennsauken to Apply for an Accept a Sub Grant Award of the Federal Fiscal Year 2021 of the Department of Homeland Security Emergency Management Performance Grant Program Funding and for the Township Chief Financial Officer to Amend the Budget and Certify the Availability of Funds

**2022:76** Resolution Authorizing the Township of Pennsauken, New Jersey through the Township of Pennsauken Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Township of Pennsauken to Request and Acquire Excess Department of Defense Equipment

**2022:77** Township Committee of the Township of Pennsauken Authorizes the Acceptance of a Gift – Donation to the Pennsauken Police Department for a Microchip Scanner

**2022:78** A Resolution of the Township Committee of the Township of Pennsauken Authorizing the Adoption of the 2022 Camden County, New Jersey Hazard Mitigation Plan Update

Motion To Adopt:\_\_\_\_\_ Second:\_\_\_\_\_

Roll Call Vote:

Committeeman    Committeeman    Committeeman    Deputy Mayor    Mayor  
DiBattista \_\_\_\_\_ Martinez \_\_\_\_\_ Olivo \_\_\_\_\_ Roberts \_\_\_\_\_ Rafeh\_\_\_\_\_

**i) ORDINANCE(s) - ORDINANCES ON FIRST READING (No public comment)- NONE**

j) Mayor and Township Committee's Department Responsibilities

k) Remarks from the Township Committee

l) Public Comment

m) Adjournment

Motion To Adjourn:\_\_\_\_\_ Second:\_\_\_\_\_

All in Favor Yea:\_\_\_\_\_ Nay:\_\_\_\_\_

TIME: